



**Greater Miami
Expressway Agency**

3790 NW 21st Street
Miami, Florida 33142
Remittance: accounts payable@gmx-way.com
Main (305) 637-3277 Fax (305) 637-3281

Bill To 08041

ONEIL THOMAS
GMX
3790 NW 21ST STREET
MIAMI, FL 33142

Ship To 08041

ONEIL THOMAS
GMX
3790 NW 21ST STREET
MIAMI, FL 33142

Vendor 2413

VITAL RECORDS HOLDINGS, LLC
DBA: VRC COMPANIES, LLC D/B/A VITAL RECORDS CONTROL
5384 POPLAR AVE STE 500
MEMPHIS, TN 38119

Purchase Order

Fiscal Year 2027 Page 1 of 1

**THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKAGES AND SHIPPING PAPERS.**

Purchase Order Number **00000035**

Purchase Order Date **08/12/2026**

Department **LEGAL**

This Purchase Order is subject to GMX's General Terms
and Conditions defined on the final page of this order.
Delivery must be made within doors of specified
destination unless indicated on the front of this PO.

VENDOR PHONE NUMBER	VENDOR EMAIL	VENDOR NUMBER	REQUISITION NUMBER	DELIVERY REFERENCE
704-248-0735		2413	51	

NOTES

RECORDS STORAGE AND MANAGEMENT SERVICES

THE MASTER SERVICE AGREEMENT SHALL BECOME EFFECTIVE ON THE DATE IT IS DULY EXECUTED BY ALL PARTIES AND SHALL REMAIN IN EFFECT FOR A PERIOD OF TWELVE (12) MONTHS, UNLESS OTHERWISE AMENDED OR TERMINATED, AS APPLICABLE.

VRC WILL WAIVE INITIAL MOVE-IN FEES FOR THE FIRST PICKUP OF APPROXIMATELY 1,300 BOXES, EXCEPT FOR THE TRANSPORTATION FEE.

THE STANDARD MONTHLY STORAGE FEE OF \$475.00 (\$0.25 PER CUBIC FEET) ENCOMPASSES COVERAGE FOR UP TO 1,900 CUBIC FEET. ANY STORAGE EXCEEDING THIS VOLUME WILL INCUR ADDITIONAL CHARGES AT A RATE OF \$0.46 PER CUBIC FEET, PER MONTH.

AN ANNUAL PO RENEWAL IS REQUIRED. THE PO WILL EXPIRE AT THE END OF THE FISCAL YEAR AND MUST BE REISSUED OR EXTENDED TO MAINTAIN CONTINUED USE.

ITEM #	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
1	RECORDS STORAGE AND SERVICES - STANDARD MONTHLY FEE (AUG-JUN) STORAGE CONSISTING OF UP TO 1,900 CUBIC FEET GL #: 10015004 - 58207	11.0000	EACH	\$475.0000	\$5,225.00
2	INITIAL ONBOARDING ESTIMATE GL #: 10015004 - 58207	1.0000	EACH	\$30.0000	\$30.00


Procurement Manager


Authorized Signatory

Purchase Order Total \$5,255.00

GREATER MIAMI EXPRESSWAY AGENCY

GENERAL TERMS AND CONDITIONS

The Purchase Order General Terms and Conditions ("Terms and Conditions") shall apply to all purchases by or on behalf of the Greater Miami Expressway Agency ("GMX"). Pursuant to Chapter 212, Florida Statutes, GMX is exempt from State of Florida Sales Tax by virtue of Exemption Certificate No. 85-8019249003C-3 Florida Retailers' Occupation Tax, Use Tax, and Municipal Retailer's Occupation Tax do not apply to goods and/or services purchased by GMX. Vendors shall not charge any of these taxes.

GMX Purchase Order Terms and Conditions are incorporated herein by reference and are available at <https://gmx-way.com/pdf/po-terms-conditions.pdf>. Acceptance of this Purchase Order, delivery of goods, or performance of services constitutes Vendor's agreement to such terms and conditions.

GMX reserves the right to cancel this P.O. at any time, should the Vendor not comply with any of the Terms and Conditions herein. The Vendor shall also adhere to the applicable provisions of the Procurement Policy, and Code of Ethics, as amended from time to time. GMX policies are located on the GMX website at www.gmx-way.com.